

## Introduction

\* indicates a required field

### About the Online Safety Grants Program grant opportunity

#### **Our Office**

The eSafety Commissioner's (eSafety) was established in July 2015 as the Government's official agency committed to keeping Australian citizens safer online. eSafety is an independent statutory office supported by the Australian Communications and Media Authority (ACMA). eSafety has various functions and powers, under Australian Government legislation, to foster online safety.

eSafety provides strategic leadership and guidance, through the delivery of evidence-based resources and outreach programs, to educate Australians about online safety. The [eSafety Strategy](#) (2019-2022) guides our work.

By anticipating how new technologies might be used and misused, we work towards systemic change and prevention through awareness raising, education and best practice guidance. Our programs and resources are based on robust evidence about online risks and how to reduce online harms.

We are committed to the principles of [Safety by Design](#), which is our initiative that places the safety and rights of users at the centre of the design, development and deployment of online products and services.

More information about our work is available at [esafety.gov.au](https://esafety.gov.au).

#### **Our Program**

The Online Safety Grants Program (OSGP), administered by eSafety, will provide \$9 million in grant funding over three years (2020-21 to 2022-23). This funding is only available for non-government organisations (NGOs) that are registered as a not-for-profit charitable organisation with the [Australian Charities and Not for Profit Commission](#) (ACNC).

#### **We will fund projects across five focus areas:**

- 1.Preparing our schools
- 2.Preparing our children and young people
- 3.Preparing our communities
- 4.Delivering safer online services, and
- 5.Supporting innovation

#### **Who should apply?**

We are seeking applications from NGOs registered as a not-for-profit charitable organisation with the ACNC that can demonstrate an ability to use evidence-based research and best practice in online safety education to develop services, resources and products that provide new solutions for improving online safety.

Schools are not eligible to apply for a grant under the Online Safety Grants Program (see section 4.2 of [Online Safety Grant Program Guidelines](#)).

The OSGP provides grants to NGOs to deliver practical and innovative approaches to online safety education, including in schools and other places of learning.

The objectives of the OSGP are to:

- support innovative development, collaboration and implementation of online safety education programs
- ensure children, young people and their communities can access inclusive, citizen-focused online safety education resources
- promote and increase the positive and safe use of digital technologies in at-risk communities, via improvements in service delivery
- contribute to driving diversity and inclusion online
- maximise opportunities for all Australians to understand the online safety support, complaints and referral pathways they can access
- create a culture where safe online behaviour among children and young people becomes the 'norm'
- deliver projects that use co-design and evidence-based frameworks as standard practice for delivering online safety education, and
- embed [Safety by Design](#) principles, in the development of solutions and programs, where appropriate.

## Before you begin

**IMPORTANT: Please read the information below to assist you in completing your application online.**

Welcome to the eSafety Commissioner's online grant application service, powered by SmartyGrants.

Please ensure you save as you go.

For queries about the guidelines, deadlines, or questions in the form, please contact us via email at [onlinesafetygrants@esafety.gov.au](mailto:onlinesafetygrants@esafety.gov.au) and quote your application number.

[Click here](#) for general information about the program.

If you need more help using this form, download the SmartyGrants [Help Guide for Applicants](#) or check out the SmartyGrants [Applicant Frequently Asked Questions \(FAQs\)](#).

### **NAVIGATING (MOVING THROUGH) THE APPLICATION FORM**

On the right hand side of every screen, there is a box which links directly to every page of the application. Click the link to jump directly to page you want.

You can also click 'next page' or 'previous page' on the top or bottom of each page to move forward or backward through the application.

### **SAVING YOUR DRAFT APPLICATION**

If you wish to leave a partially completed application, press 'save' and log out. When you log back in and click on the 'My Applications' link at the top of the screen, you will find a list of any applications you have started or submitted. You can reopen your draft application and start where you left off.

You can also download any application, whether draft or completed, as a PDF. Click on the 'Download' button at the bottom of the application navigation panel. **SUBMITTING YOUR APPLICATION**

You will find a 'Review' button at the bottom of the Navigation Panel. You need to review your application before you can submit it.

Once you have reviewed your application you can submit it by clicking on 'Submit' at the top of the screen or on the navigation panel. You will not be able to submit your application until all the compulsory questions are completed.

**Once you have submitted your application, no further editing or uploading of support materials is possible.**

When you submit your application, you will receive an automated confirmation email with a copy of your submitted application attached. This will be sent to the email you used to register.

***If you do not receive a confirmation of submission email then your submission has NOT been received.***

### **ATTACHMENTS AND SUPPORTING DOCUMENTS**

To support your application, you will be required to submit the following documentation:

- Evidence of support from your organisation's Board (CEO or equivalent).
- Evidence or intention to provide or develop child safety guidelines or policy for your project if it involves working with people under the age of 18 years.
- Accountant declaration that states your organisation is financially viable and that the grant funds sought will not be used to pay for any of your organisation's usual running costs.

You will need to upload/submit attachments to support your application. This is very simple but requires you to have the documents saved on your computer, or on a zip drive, or similar. You need to allow enough time for each file to upload before trying to attach another file. Files can be up to 25MB each; however, we do recommend trying to keep files to a maximum of 5MB - the larger the file, the longer the upload time. If you are not able to upload a document, please contact us for support (see contact details above).

### **COMPLETING AN APPLICATION IN A GROUP/TEAM**

A number of people can work on an application using the same log in details as long as only one person is working at a time. Ensure you save as you go.

### **SPELL CHECK**

Most internet browsers (including Firefox v74.0 and above; Safari; and Google Chrome) have spell checking facilities built in - you can switch this function on or off by adjusting your browser settings.

## Guidelines

**Have you read the OSGP guidelines and the draft agreement? \***

- Yes  No

Please ensure you read and understand the [guidelines](#) and [sample grant agreement](#). If you are successful, we will use the Commonwealth Standard Grant Agreement as outlined in section 10.1 of the Guidelines.

### Organisation Details

\* indicates a required field

**Please note:** On this page you will be required to enter your organisation's contact details, including your ABN, contact for the application and any joint applicant information. You must have a ABN to be deemed eligible.

### Organisation Details

Please enter all your organisation's details.

#### **Organisation Name \***

Organisation Name

#### **Organisation description**

Word count:

Must be between 25 and 400 words.

Provide details including a brief overview and mission of your organisation and any projects delivered.

#### **Primary Website**

Must be a valid URL.

#### **Organisation Postal Address \***

Address

  

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

#### **Contact for Application \***

Title      First Name      Last Name

            

Please provide a primary contact for the application. This person will receive all communication from the eSafety Commissioner in regards to this application.

#### **Position held**

#### **Contact primary phone number \***

Must be an Australian phone number.



# 2021 OSGP Form

## Form Preview

ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>
ACNC Registration	
Tax Concessions	
Main business location	

**Is your organisation registered for the purposes of GST? \***

- Yes  No

If your organisation is not currently registered for GST, you will not be eligible for funding.

**Does your organisation have an account with an Australian financial institution? \***

- Yes  No

**Are you a non-government organisation registered as a not-for-profit charitable organisation with the Australian Charities and Not-for-Profit Commission (ACNC)? \***

- Yes  No

If you have selected no, you will be deemed ineligible.

**Is your organisation a legal entity or consist of organisations that are legal entities?**

- Yes  No

A legal entity is any individual, company, business, or organisation that can legally enter into a binding contract with another legal entity.

**Do you agree to comply with Intellectual Property Licence (IPL) requirements outlined in the draft Commonwealth Standard Grant Agreement? \***

- Yes  No

**Is your application supported by your Board (CEO or equivalent)? \***

- Yes  No

**Evidence of support (document)**

Attach a file:

Please provide a copy of a supporting letter from your Board (CEO or equivalent).

**Is the Grant amount requested between \$80,000 and \$1,000,000 (GST excl.)? \***

- Yes  No

**Has your project received funding from another Commonwealth source? \***

- Yes  No

If you have received funding for this project from another source of Commonwealth funding, your application will be deemed ineligible.

**Provide or declare a commitment to develop child safety guidelines or policy for your project. \***

Yes  No

Please provide a copy of your child safety policy or a short (200 words) statement by your CEO with your intention to commit to develop this.

**Child safety guidelines evidence document**

Attach a file:

**Have you considered the impact that COVID-19 may have on the ability to deliver your project? (e.g. physically accessing schools and communities to deliver projects and outcomes).**

Yes  No

The World Health Organization has announced that COVID-19 is a pandemic. eSafety recommends NGOs keep up to date on COVID-19 developments via the Australian Government [website](#).

**Is this a Joint (Consortium) Application \***

Yes  No

### Joint (Consortium) Applicant

If you have selected yes, please complete the below required information. For more information refer to section 7.1 of the [guidelines](#). You will be required to upload a statement of support from the CEO of your partner organisation. If you are working with multiple organisations, you will need separate statements from each CEO.

**Joint (Consortium) Applicant name \***

Organisation Name

**Brief description of how the partnership will work \***

Word count:

Must be between 25 and 250 words.

**Joint (Consortium) Applicant ABN \***

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

# 2021 OSGP Form

## Form Preview

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>
ACNC Registration	
Tax Concessions	
Main business location	

### Joint (Consortium) Applicant postal address \*

Address

  

### Joint (Consortium) Applicant phone number \*

Must be an Australian phone number.

### Joint (Consortium) Applicant email address \*

Must be a valid email address.

### Joint (Consortium) Applicant CEO letter of support \*

Attach a file:

### Is there another organisation part of this Joint (Consortium) Applicant? \*

Yes  No

## Joint (Consortium) Applicant 2

If you have selected yes, please complete the below required information. For more information refer to section 7.1 of the [guidelines](#). You will be required to upload a statement of support from the CEO of your second partner organisation.

### Joint (Consortium) Applicant 2 name \*

Organisation Name

### Joint (Consortium) Applicant 2 ABN \*

# 2021 OSGP Form

## Form Preview

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>
ACNC Registration	
Tax Concessions	
Main business location	

### Joint (Consortium) Applicant 2 postal address \*

Address

  

### Joint (Consortium) Applicant 2 phone number \*

Must be an Australian phone number.

### Joint (Consortium) Applicant 2 email address \*

Must be a valid email address.

### Joint (Consortium) Applicant 2 CEO letter of support \*

Attach a file:

### Is there another organisation part of this Joint (Consortium) Application? \*

Yes  No

### Joint (Consortium) Applicant 3

If you have selected yes, please complete the below required information. For more information refer to section 7.1 of the [guidelines](#). You will be required to upload a statement of support from the CEO of your third partner organisation.

### Joint (Consortium) Applicant 3 name \*

Organisation Name

### Joint (Consortium) Applicant 3 ABN \*

The ABN provided will be used to look up the following information. Click Lookup above to check that you have entered the ABN correctly.

Information from the Australian Business Register	
ABN	
Entity name	
ABN status	
Entity type	
Goods & Services Tax (GST)	
DGR Endorsed	
ATO Charity Type	<a href="#">More information</a>
ACNC Registration	
Tax Concessions	
Main business location	

### Joint (Consortium) Applicant 3 postal address

Address

  

### Joint (Consortium) Applicant 3 phone number \*

Must be an Australian phone number.

### Joint (Consortium) Applicant 3 email address \*

Must be a valid email address.

### Joint (Consortium) Applicant 3 CEO letter of support \*

Attach a file:

## Project information

\* indicates a required field

### Project Title \*

### Focus Areas

**Please choose from the following list \***

- |  |   |
|--|---|
| <input type="checkbox"/> Preparing our schools                   | <input type="checkbox"/> Delivering safer online services |
| <input type="checkbox"/> Preparing our children and young people | <input type="checkbox"/> Supporting Innovation            |
| <input type="checkbox"/> Preparing our communities               |   |

At least 1 choice and no more than 3 choices may be selected.

For more information, please refer to section 5.1 of the [guidelines](#).

**Short project summary \***

**Word count:**

Must be between 25 and 250 words.

Provide a short description of your project, suitable for promotional purposes.

**Project description \***

**Word count:**

Must be between 25 and 500 words.

Provide a description of your project highlighting which of the OSGP objectives, outlined in section 2 of the guidelines, your project will aim to meet and how the project's outcomes link to these objectives. You should include your target audience and alignment to the focus areas in your description.

**Project Delivery Location \***

- |   |  |
|---|--|
| <input type="checkbox"/> Australian Capital Territory | <input type="checkbox"/> South Australia   |
| <input type="checkbox"/> New South Wales              | <input type="checkbox"/> Tasmania          |
| <input type="checkbox"/> Northern Territory           | <input type="checkbox"/> Western Australia |
| <input type="checkbox"/> Queensland                   | <input type="checkbox"/> Victoria          |

At least 1 choice must be selected.

Where is your project primarily delivered. Your project must be based in Australia.

**Geographic Indicator \***

- Remote
- Rural
- Metropolitan

Indicate the geographic profile of your project audience. At least 1 choice must be selected.

**Project Start Date \***

Must be a date and no earlier than 1/9/2021.

We expect all projects to commence by 31/12/2021

**Project End Date \***

# 2021 OSGP Form

## Form Preview

Must be within 18 months of the project start date.

### Budget

Your budget should include all sources of funding for your project (OSGP grant amount, your organisation's contribution and third party sources). These amounts should, along with associated itemised expenditure (GST excl.), be identified in the tables below. For information regarding eligible grant expenditure, please refer to section 5.3 of the [guidelines](#).

#### Total OSGP grant amount requested (GST excl.) \*

\$

Must be a dollar amount, between \$80,000 and \$1 million. What is the total grant amount you are requesting in this application?

### Income

#### OSGP grant amount

\$

#### NGO own contribution amount

\$

Please include monetary and/or in-kind contributions

#### Consortium member/ other partner contribution

\$

Please include monetary and/or in-kind contributions

#### Other amounts

\$

For example, another grant, sponsorship, donation etc

#### Identify 'Other amounts'

Please identify what your projects other sources of funding are for example, another grant, sponsorship, donation etc

#### Total Income Amount (GST excl.)

\$

This number/amount is calculated.

### Expenditure

#### Funding Source: OSGP Grant Funding

Eligible Expenditure Item	Expenditure Amount (GST excl.)
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>

# 2021 OSGP Form

## Form Preview

For example, development costs, delivery costs etc.	Must be a dollar amount.

### OSGP expenditure subtotal (GST excl.)

\$

This number/amount is calculated.

### Funding Source: NGO's own contribution

#### Expenditure Item

#### Expenditure Amount (GST excl.)

	\$
For example, development costs, delivery costs etc.	Must be a dollar amount.

### NGO's own contribution expenditure subtotal (GST excl.)

\$

This number/amount is calculated.

### Funding Source: Other contributions (from consortium partners or others)

#### Expenditure Item

#### Expenditure Amount (GST excl.)

	\$
For example, development costs, delivery costs etc.	Must be a dollar amount.

### Other contributions expenditure subtotal (GST excl.)

\$

This number/amount is calculated.

### Project Expenditure Total (GST excl.)

\$

This number/amount is calculated.

### **Accountant Declaration \***

Attach a file:

This declaration should confirm that your organisation is financially viable and that the grant funds sought will not be used to pay for any of the your organisation's usual running costs.

## Assessment Criteria

\* indicates a required field

You must provide a response to each of the following assessment criteria. For information to assist you with addressing the criteria, refer Section 6 of the [guidelines](#).

### **Your capacity, capability and resources to carry out the project (20 points) \***

Word count:

Must be between 25 and 400 words.

### **The impact of funding on your project (30 points) \***

Word count:

Must be between 25 and 400 words.

### **Reach and impact of your project (50 points) \***

Word count:

Must be between 25 and 550 words.

## Declaration and Privacy

\* indicates a required field

### Declaration

# 2021 OSGP Form

## Form Preview

I state that the information in this application and attachments is to the best of my knowledge true and correct. I will notify the eSafety Commissioner of any changes to this information and any circumstances that may affect this application.

I acknowledge that the eSafety Commissioner may refer this application to external experts or other Government Departments for assessment, reporting, advice, comment or for discussions regarding alternative or collaborative grant funding opportunities.

I understand that the eSafety Commissioner is subject to the *Freedom of Information Act 1982* and that if a Freedom of Information request is made, the eSafety Commissioner will consult with the applicant before any decision is made to release the application or supporting documentation.

I understand that this is an application only and may not necessarily result in funding approval.

**I have read and agree to the above declaration \***

- Yes, I have read and agree  No, I do not agree

**Authorised Representative \***

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

### Privacy

The eSafety Commissioner is committed to protecting your privacy and ensuring that all information provided in and arising from this grant application be kept confidential.

The eSafety Commissioner may need to collect, use and disclose information about the person, the organisation, the project or other relevant people stipulated in this grant application.

By ticking the box below, your consent is given to the eSafety Commissioner to disclose the information contained in and arising from this grant application to a third party so that the third party is able to assist the eSafety Commissioner in assessing the grant application.

If your application is successful, the project summary, name of the applying organisation and amount funded will be made public.

**I have read and agree to the above privacy statement \***

- Yes, I have read and agree  No, I do not agree

If you select no, your application will be deemed invalid.

**Authorised Representative \***

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

**Referee 1**

Title	First Name	Last Name
<input type="text"/>	<input type="text"/>	<input type="text"/>

**Referee 1 Position**

**Referee 1 Primary Phone Number**

Must be an Australian phone number.

**Referee 1 Primary Email**

Must be an email address.

**Referee 2**

Title      First Name      Last Name

**Referee 2 Position**

**Referee 2 Primary Phone Number**

Must be an Australian phone number.

**Referee 2 Primary Email**

Must be an email address.